

[Date]

[Member Name]
[Address Line 1]
[City, State, Zip Code]

Subject: Following up on your auto loan insurance options

Dear [Member Name],

Congratulations again on your recent auto loan for your [Year/Make/Model] with [Credit Union Name].

When we finalized your loan, we discussed a referral to our insurance partner, [Insurance Agency Name], to ensure you have the best coverage at the most competitive rate. Our records indicate that they have attempted to reach out to provide you with a no-obligation quote.

As a member of [Credit Union Name], you may be eligible for exclusive discounts that could lower your monthly premiums. We want to make sure you are taking full advantage of the benefits available to you.

If you haven't had a chance to speak with them yet, you can contact our dedicated agent directly:

[Agent Name]
[Phone Number]
[Email Address]

If you have already updated your policy or secured new coverage, please ensure that [Credit Union Name] is listed as the lienholder on your policy and that a copy of your Declarations Page is sent to our loan department.

Thank you for choosing [Credit Union Name] for your vehicle financing. If you have any questions regarding your loan, please call us at [CU Phone Number].

Sincerely,

[Your Name]
[Your Title]
[Credit Union Name]