

[Current Date]

[Bank Name]

[Bank Branch Address]

[City, State, Zip Code]

RE: Request to Open a Joint Savings Account for [Name of Family Trust]

To the Branch Manager,

We are writing to formally request the opening of a new Joint Savings Account for our family trust. Please find the account details and trustee information below:

Trust Details:

- Full Name of Trust: [Full Name of Family Trust]
- Date of Trust Establishment: [Date]
- Trust Tax Identification Number (TIN/EIN): [Tax ID Number]

Trustee Information:

- First Trustee Name: [Name] | Address: [Address] | SSN: [SSN]
- Second Trustee Name: [Name] | Address: [Address] | SSN: [SSN]

We have enclosed the following documents for your review:

- A certified copy of the Trust Agreement (or Certificate of Trust).
- Government-issued identification for all Trustees.
- Proof of Tax Identification Number.

Please advise on any further documentation or signatures required to finalize the account opening process. We look forward to your confirmation.

Sincerely,

[Trustee Name - Printed]

Trustee

[Trustee Name - Printed]

Trustee