

[Parent's Full Name]
[Address Line 1]
[Address Line 2]
[Phone Number]
[Email Address]

[Date]

[Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Request to Open a Joint Savings Account for Parent and Minor

To the Branch Manager,

I am writing to formally request the opening of a joint savings account at your institution for myself and my minor child. I would like to be the primary account holder/custodian, with my child listed as the joint account holder.

The details for the account holders are as follows:

Primary Account Holder (Parent/Guardian):

Full Name: [Parent's Full Name]
Date of Birth: [Parent's DOB]
Social Security Number / ID Number: [Parent's ID Number]

Minor Account Holder:

Full Name: [Child's Full Name]
Date of Birth: [Child's DOB]
Social Security Number / ID Number: [Child's ID Number]

Enclosed with this letter are copies of the following documents for verification:

- Government-issued photo ID of the Parent/Guardian
- Birth Certificate of the Minor
- Social Security Cards for both parties
- Proof of Address

Please let me know if any additional forms are required or if we need to visit the branch in person to finalize the application. I intend to make an initial deposit of \$[Amount] via [Check/Cash/Transfer] once the account is approved.

Thank you for your assistance with this matter.

Sincerely,

[Signature]

[Parent's Printed Name]