

[Date]

[Bank Name]

[Bank Branch Address]

[City, State, Zip Code]

Subject: Request to Open a Joint Savings Account

To the Branch Manager,

We, the undersigned, are writing to formally request the opening of a joint savings account at your branch. We are siblings and wish to manage our shared savings through this account.

Our personal details are as follows:

First Applicant:

Full Name: [Sibling 1 Name]

Date of Birth: [DOB]

Address: [Current Address]

Identification Number: [ID/SSN Number]

Second Applicant:

Full Name: [Sibling 2 Name]

Date of Birth: [DOB]

Address: [Current Address]

Identification Number: [ID/SSN Number]

We have enclosed copies of our government-issued identification and proof of address for your records. Please let us know if any further documentation or a personal visit to the branch is required to complete the process.

Thank you for your assistance.

Sincerely,

[Sibling 1 Signature & Printed Name]

[Sibling 2 Signature & Printed Name]

Phone: [Contact Phone Number]

Email: [Contact Email Address]