

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

**RE: Request for Transfer of Funds to Minor Custodial Account**

To Whom It May Concern,

I am writing to formally request a transfer of funds from my personal account to a custodial account established for the benefit of a minor under the Uniform Transfers to Minors Act (UTMA) / Uniform Gifts to Minors Act (UGMA).

Please process the following transfer:

- **Source Account Name:** [Your Full Name]
- **Source Account Number:** [Your Account Number]
- **Amount to Transfer:** \$[Amount]
- **Recipient Account Name:** [Minor's Full Name] Custodial Account
- **Recipient Account Number:** [Custodial Account Number]
- **Custodian Name:** [Name of Custodian]

Please execute this transfer effective [Date]. If there are any forms required to finalize this transaction or if there are fees associated with this transfer, please notify me immediately.

Thank you for your prompt attention to this matter. Please provide a written confirmation once the transfer has been completed.

Sincerely,

[Your Signature]

[Your Printed Name]