

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

The Branch Manager
[Bank Name]
[Bank Branch Address]

Subject: Application to Open a University Student Checking Account

Dear Sir/Madam,

I am writing to formally request the opening of a University Student Checking Account at your branch. I am currently enrolled as a full-time student at [University Name], pursuing a [Degree Name/Major].

I have chosen your bank because of the specialized services you offer to students. I would like to link this account to my student identification and utilize features such as online banking and a debit card for my daily educational expenses.

I have enclosed the following documents for your review:

- Copy of my University Acceptance Letter / Student ID Card
- Copy of my Government-issued Identification (Passport/Driver's License)
- Proof of Address
- [Any other document required by the bank]

Please let me know if there are additional forms to sign or further requirements to complete the process. I am available to visit the branch at your earliest convenience if a physical signature is required.

Thank you for your time and assistance.

Sincerely,

[Signature]
[Your Printed Name]