

[Your Full Name]  
[Your Student ID Number]  
[Your Home Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Bank Name]  
[Branch Address]  
[City, State, Zip Code]

**Subject: Request for Academic Student Checking Account Enrollment**

Dear Bank Manager,

I am writing to formally request the opening of an Academic Student Checking Account at your institution. I am currently enrolled as a student at [Name of School/University] for the [Year/Semester] term.

I have attached the following documents to verify my eligibility for this account type:

- A copy of my valid Student ID card
- My current proof of enrollment/transcript
- A copy of my government-issued identification

I am interested in this account due to the specific benefits provided to students, such as waived monthly fees and low minimum balance requirements. Please let me know if there are any additional forms or steps required to complete the enrollment process.

Thank you for your assistance. I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]