

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]
[Date]

[Bank Manager's Name or Account Services Department]
[Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Request for Establishment of Elderly Premium Bank Account

Dear [Bank Manager's Name],

I am writing to formally request the opening of an Elderly Premium Bank Account (or your institution's equivalent senior citizen priority account) at your branch.

As a long-standing customer / prospective client aged [Your Age], I am interested in the specific benefits associated with this account tier, including [mention specific benefits like higher interest rates, waived service fees, or priority counter service].

Please find the following details for the account setup:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Identification Type: [e.g., Passport / Driver's License / National ID]
- Identification Number: [ID Number]
- Existing Account Number (if applicable): [Account Number]

I have attached copies of my identification documents as proof of age and residency for your records. Please let me know if there are additional forms to sign or if a physical visit to the branch is required to finalize the process.

Thank you for your assistance. I look forward to your positive response.

Sincerely,

[Signature (if sending by mail)]
[Your Printed Name]