

[Your Full Name]
[Your Complete Address]
[Your Contact Number]
[Your Email Address]

[Date]

[Branch Manager's Name]
[Bank Name]
[Branch Address]

Subject: Request to Open a Senior Citizen Premium Account

Dear [Branch Manager's Name],

I am writing to formally request the opening of a Senior Citizen Premium Account at your branch. As a senior citizen, I am interested in availing of the specialized banking services, higher interest rates, and priority benefits associated with this account type.

I have attached the following documents for your verification:

- A copy of my Senior Citizen ID or Government-issued ID (showing proof of age)
- Proof of Address
- Two (2) recent passport-sized photographs
- [List any other required documents]

Please let me know if there are additional forms to sign or specific initial deposit requirements to complete the application process. I am available to visit the branch at your earliest convenience to finalize the account opening.

Thank you for your assistance and I look forward to your positive response.

Sincerely,

[Signature]
[Your Printed Name]