

[Full Name]
[Current Address]
[Phone Number]
[Email Address]
[Date]

[Bank Manager's Name]
[Bank Name]
[Branch Name]
[Branch Address]

Subject: Request for Conversion to Senior Citizen Premium Banking Account

Dear Sir/Madam,

I am writing to formally request the conversion of my existing savings account (Account Number: [Your Account Number]) to a Senior Citizen Premium Banking Account.

I have recently reached the age of [Your Age] and would like to avail myself of the specialized benefits, higher interest rates, and priority services offered to senior citizens under your premium banking program. Please find attached a copy of my [ID Proof, e.g., Passport/Birth Certificate] as proof of my age for your records.

I would appreciate it if you could update my account status and inform me of any additional formalities or documentation required to complete this transition. I also request that you issue any new debit cards or checkbooks associated with this premium category to my registered address.

Thank you for your prompt assistance in this matter.

Sincerely,

[Signature]
[Your Printed Name]