

[Your Full Name]  
[Your Complete Address]  
[Your Contact Number]  
[Date]

To,  
The Branch Manager,  
[Name of the Bank]  
[Branch Name/Address]

**Subject: Submission of Documents for Opening a Senior Citizen Premium Account**

Dear Sir/Madam,

I am writing to formally request the opening of a Senior Citizen Premium Account at your branch. I have reached the eligible age for this account type and wish to avail myself of the benefits and services provided under this scheme.

To process my application, I am enclosing the following self-attested documents:

- Completed Account Opening Form
- Proof of Identity (e.g., Passport, Voter ID, or Aadhaar Card)
- Proof of Address (e.g., Utility Bill or Rental Agreement)
- Proof of Age (e.g., Birth Certificate or Senior Citizen ID)
- Recent Passport-sized Photographs
- [Any other specific document required by the bank]

Please find the initial deposit amount of [Amount] via [Cash/Cheque No.] attached herewith to activate the account.

I request you to kindly process my application at the earliest. Please let me know if any further information or documentation is required.

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]