

To: [Name of Bank/Financial Institution]
Address: [Bank Branch Address]
Date: [Current Date]

Subject: Letter of Mandate for Account Operation - [Name of Unincorporated Association]

Dear Sir/Madam,

We, the undersigned, being the authorized members/officers of [**Name of Unincorporated Association**] (the "Association"), hereby certify that at a meeting held on [Date of Meeting], at which a quorum was present, the following resolutions were passed:

1. That a bank account be opened/maintained in the name of the Association with [Name of Bank].

2. That the following individuals are hereby appointed as the "Authorized Signatories" to operate the said account on behalf of the Association:

- **Name:** [Name 1] | **Position:** [e.g., Chairperson] | **Specimen Signature:** _____
- **Name:** [Name 2] | **Position:** [e.g., Treasurer] | **Specimen Signature:** _____
- **Name:** [Name 3] | **Position:** [e.g., Secretary] | **Specimen Signature:** _____

3. That the Bank is instructed to honor all checks, drafts, orders, and instructions regarding this account when signed by (Select one):

- Any one of the above signatories.
- Any two of the above signatories acting jointly.
- All of the above signatories acting jointly.

4. That this mandate shall remain in full force and effect until the Bank receives written notice of its revocation or amendment by way of a formal resolution passed by the Association.

5. That we provide herewith a copy of the Association's Constitution/Rules and a list of all current members if required.

Signed on behalf of [**Name of Unincorporated Association**]:

Name: [Name of Officer 1]
Position: [Position]

Name: [Name of Officer 2]
Position: [Position]