

Date: [Insert Date]

To:

The Manager,
[Bank Name]
[Branch Address]

Subject: LETTER OF UNDERTAKING FOR BANKING FACILITIES

Dear Sir/Madam,

We, the undersigned, being the authorized office bearers of [**Name of Unincorporated Association**] (hereinafter referred to as "the Association"), located at [Physical Address of Association], hereby confirm and undertake the following in connection with the application for banking facilities:

1. **Authority:** We certify that at a meeting of the members/committee held on [Date of Meeting], it was formally resolved that the Association open an account with [Bank Name] and apply for [Type of Facility, e.g., Current Account, Overdraft, Business Card].

2. **Joint and Several Liability:** We, the undersigned members of the governing committee, hereby acknowledge and agree that we are jointly and severally liable for all debts, liabilities, and obligations incurred by the Association in respect of the banking facilities granted by the Bank.

3. **Change of Membership:** We undertake to notify the Bank immediately in writing of any changes to the committee members, authorized signatories, or the constitution/rules of the Association. We understand that outgoing members remain liable for obligations incurred prior to their formal removal from the Bank's records.

4. **Compliance:** We confirm that the Association is a non-profit entity and that all funds deposited into the account will be used solely for the objectives stated in our Constitution/Rules.

5. **Indemnity:** The Association hereby indemnifies the Bank against any loss, damage, or legal costs arising from the Bank acting upon instructions provided by the authorized signatories listed below.

Authorized Signatories:

- Name: [Name 1] - Position: [e.g., Chairperson] - Signature: _____
- Name: [Name 2] - Position: [e.g., Treasurer] - Signature: _____
- Name: [Name 3] - Position: [e.g., Secretary] - Signature: _____

Yours faithfully,

[Name of Chairperson]
Chairperson

[Name of Secretary]
Secretary

[Association Stamp/Seal if applicable]