

[Your Name/Candidate Name]
[Campaign Committee Name]
[Mailing Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Bank Name]
[Branch Address]
[City, State, Zip Code]

RE: Request to Open State Campaign Finance Committee Account

To the Branch Manager,

I am writing to formally request the opening of a new campaign bank account for **[Name of Committee]**. This account is being established for the purpose of participating in the **[Year]** **[State]** **[Name of Office, e.g., State Senate]** election cycle.

The committee is registered with the **[State Board of Elections/Secretary of State]**. We intend to use this account to manage all campaign-related contributions and expenditures in compliance with state campaign finance laws.

Please find the following documents attached for your review:

- Filed Statement of Organization (Form [Number])
- Employer Identification Number (EIN) confirmation from the IRS
- Government-issued photo identification for all authorized signers
- [Any other state-required certification]

The authorized signers for this account will be:

1. [Name], [Title, e.g., Candidate/Chair]
2. [Name], [Title, e.g., Treasurer]

Please let us know if any additional documentation or information is required to complete the account setup. We look forward to working with your institution.

Sincerely,

[Signature]

[Printed Name]
[Title]