

Current Date: [Date]

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

To: [Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Request to Open a Revocable Trust Account for a Minor Beneficiary

Dear Bank Manager,

I am writing to formally request the opening of a new Revocable Trust Account at your institution. I intend to act as the Grantor and Trustee for this account.

The account details are as follows:

- **Account Title:** [Your Name], Trustee for the Benefit of [Minor's Name]
- **Type of Account:** Revocable Living Trust / In Trust For (ITF)
- **Grantor/Trustee Name:** [Your Full Name]
- **Grantor SSN:** [Your Social Security Number]
- **Beneficiary Name:** [Minor's Full Name]
- **Beneficiary Date of Birth:** [Minor's Date of Birth]
- **Beneficiary SSN:** [Minor's Social Security Number]

I have attached the following documents for your review:

- A copy of my valid government-issued identification.
- A copy of the minor's birth certificate or social security card.
- [Optional] A Certificate of Trust or relevant Trust Agreement pages.

Please let me know if any additional documentation or signatures are required to finalize the opening of this account. I can be reached at [Your Phone Number] or [Your Email Address].

Thank you for your assistance with this matter.

Sincerely,

[Signature]
[Your Printed Name]