

[Date]

[Bank Name]

[Branch Address]

[City, State, Zip Code]

Subject: Request to Open Commercial Escrow Account for Equipment Leasing Agreement

To the Escrow Department Manager,

We, [Your Company Name], are writing to formally request the opening of a commercial escrow account. This account is being established to facilitate the financial obligations related to an Equipment Leasing Agreement between [Your Company Name/Lessor] and [Client Company Name/Lessee].

The details of the request are as follows:

- **Account Name:** [Preferred Account Title]
- **Associated Agreement:** [Leasing Agreement Reference Number/Title]
- **Estimated Escrow Amount:** \$[Amount]
- **Term Duration:** [Number of Months/Years]
- **Authorized Signatories:** [Name 1], [Name 2]

The purpose of this escrow account is to hold lease payments and/or security deposits which will be released upon the fulfillment of specific equipment delivery and inspection milestones as outlined in the attached agreement.

Please provide us with the necessary application forms, the fee schedule for your escrow services, and a list of required documentation to proceed with the KYC (Know Your Customer) process.

Thank you for your assistance. We look forward to your prompt response.

Sincerely,

[Signature]

[Printed Name]

[Title]

[Company Name]

[Phone Number]

[Email Address]