

Dear [Policyholder Name],

Welcome to [Insurance Company Name]! We are excited to help you manage your auto insurance policy with ease through our online customer portal.

Your Policy Number: [Policy Number]

By accessing your digital account, you can:

- View and print your ID cards and policy documents.
- Make secure payments or set up auto-pay.
- File and track claims in real-time.
- Request policy changes or updates.

How to get started:

1. Visit our website at [Website URL] or download our mobile app.
2. Click on "Register" or "Create Account."
3. Enter your policy number and the email address associated with your account.
4. Follow the prompts to set your password.

If you have any questions or need assistance with the registration process, please call our support team at [Phone Number] or email [Support Email].

Thank you for choosing [Insurance Company Name] for your auto insurance needs.

Sincerely,

[Sender Name/Department Name]
[Insurance Company Name]