

[Your Full Name]
[Current Address in Host Country]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Request to Open a Non-Resident Alien Student Bank Account

Dear Bank Manager,

I am writing to formally request the opening of a personal checking/savings account at your branch. I am currently a non-resident alien in the [Country Name] residing here under a [Type of Visa, e.g., F-1 or J-1] student visa.

I am enrolled as a full-time student at [Name of University/College], pursuing a [Degree Name, e.g., Bachelor's in Engineering]. I require this bank account to manage my educational expenses, receive funds for living costs, and conduct daily financial transactions during my studies.

For the purpose of identity verification and compliance, I have enclosed copies of the following documents (and will present the originals in person):

- Valid Passport
- Valid Student Visa
- Form I-20 or DS-2019
- Proof of Enrollment (Student ID or Enrollment Verification Letter)
- Proof of Local Address (Utility bill or Lease agreement)
- [Optional: Individual Taxpayer Identification Number (ITIN) or Social Security Number (SSN), if applicable]

Please let me know if there are any additional forms or procedures required to finalize this application. I am available to meet at your branch at your earliest convenience to sign the necessary paperwork.

Thank you for your assistance.

Sincerely,

[Your Signature]
[Your Printed Name]