

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Relationship Manager Name or "Account Opening Department"]
[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Request to Open a Private Wealth Management Account

Dear [Manager Name/Department],

I am writing to formally express my interest in opening a standard Private Wealth Management account with [Bank Name].

Having reviewed your suite of services, I am interested in utilizing your wealth advisory, investment management, and personalized banking solutions to manage my financial portfolio. I believe that [Bank Name]'s expertise aligns with my long-term financial objectives.

Please provide me with the necessary application forms and a comprehensive list of required documentation (such as identification, proof of address, and source of wealth verification) to initiate the onboarding process. I am also available for an initial consultation at your earliest convenience to discuss my financial profile and requirements.

Thank you for your time and assistance. I look forward to establishing a professional relationship with your institution.

Sincerely,

[Signature]

[Your Printed Name]