

[Date]

[HSA Provider Name]

[Provider Address]

[City, State, Zip Code]

RE: Request for Corporate Health Savings Account (HSA) Enrollment

To Whom It May Concern,

I am writing on behalf of [Company Name] to formally request the establishment of a corporate Health Savings Account (HSA) program for our employees. We would like to partner with your institution to provide HSA management services starting on [Proposed Start Date].

Our company currently offers a High Deductible Health Plan (HDHP) that meets the IRS eligibility requirements for HSA participation. We are interested in the following services:

- Employer-sponsored HSA contribution management.
- Employee payroll deduction integration.
- Online portal access for administrative and employee management.
- Provision of debit cards and investment options for participating employees.

Please provide the necessary corporate enrollment forms, fee schedules, and a summary of the implementation process. We have approximately [Number of Employees] employees who will be eligible for this benefit.

We look forward to receiving the enrollment package and working with your team. If you require further information, please contact [Point of Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Typed Name]

[Job Title]

[Company Name]