

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]
[Date]

[Bank Name]
[Attn: Fraud Department]
[Bank Address]
[City, State, Zip Code]

RE: Request to Close Compromised Savings Account
Account Number: [Your Savings Account Number]

To Whom It May Concern,

I am writing to formally request the immediate closure of my savings account listed above. I am a victim of identity theft and have discovered unauthorized activity on this account.

I have already reported this incident to the [Local Police Department/Federal Trade Commission]. My identity theft report/case number is [Insert Case Number].

Please perform the following actions:

- Close the account effective immediately.
- Ensure that no further transactions, withdrawals, or automated clearing house (ACH) transfers are processed.
- Issue a check for any remaining legitimate funds to my address on file.
- Provide written confirmation that the account has been closed and that I am not liable for any fraudulent charges or overdraft fees resulting from this identity theft.

I have attached a copy of my [Identity Theft Affidavit / Police Report] for your records. Please contact me immediately if you require additional documentation or information to complete this request.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]