

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Notification of Lost and Compromised Bank Card

To the Fraud Department,

I am writing to formally notify you that my bank card has been lost and I believe the account details may be compromised. Please take immediate action to cancel the card and prevent any further unauthorized activity.

Account Information:

Account Holder Name: [Full Name]
Card Number: [Last 4 Digits Only]
Date Lost/Stolen: [Date]

I have reviewed my recent transactions and wish to report the following unauthorized charges:

- [Transaction Date] - [Merchant Name] - [Amount]
- [Transaction Date] - [Merchant Name] - [Amount]

I request that you issue a replacement card with a new account number to my mailing address on file. Please provide a confirmation number for this request and any documentation required to dispute the fraudulent charges listed above.

Thank you for your prompt assistance in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]