

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Customer Service Department]
[Card Issuer Name]
[Issuer Address]

Subject: Notification of Lost/Stolen Prepaid Travel Card

Dear Customer Service Team,

I am writing to formally notify you that my prepaid travel card has been lost/stolen. Below are the details regarding my account:

- **Cardholder Name:** [Your Full Name]
- **Card Number (if known):** [Last 4 Digits or Full Number]
- **Date of Loss:** [Date]
- **Approximate Time of Loss:** [Time]
- **Location where lost/stolen:** [City/Country]

I have already attempted to block the card via the mobile app/website (if applicable). Please ensure that the card is immediately deactivated to prevent any unauthorized transactions.

I would also like to request a replacement card to be sent to the following address:

[Current Shipping Address]

Please confirm receipt of this notification and inform me of any further steps required to secure my remaining balance and obtain the new card.

Thank you for your prompt assistance.

Sincerely,

[Your Signature]

[Your Printed Name]