

[Date]

[Client Full Name]

[Client Address]

[City, State, Zip Code]

Subject: Welcome Back - Confirmation of Your Renewed Life Insurance Policy

Dear [Client Last Name],

Welcome back to [Company Name]. We are pleased to confirm that your life insurance policy, [Policy Number], has been successfully renewed.

Choosing to maintain your coverage is a vital step in ensuring the long-term financial security of your loved ones. We value the trust you continue to place in us to protect what matters most.

Policy Summary:

- **Policy Type:** [Policy Type]
- **Renewal Date:** [Renewal Date]
- **Coverage Amount:** [Coverage Amount]
- **Premium Amount:** [Premium Amount]
- **Payment Frequency:** [Monthly/Quarterly/Annually]

Enclosed/Attached you will find your updated policy documents. Please review them carefully and keep them in a safe place. If your contact information or beneficiary details have changed recently, please let us know so we can update our records.

If you have any questions regarding your renewal or if you would like to schedule a brief review of your current coverage, please contact me directly at [Phone Number] or [Email Address].

Thank you for being a loyal client.

Sincerely,

[Your Name]

[Your Title]

[Company Name]