

[Company Header/Logo]

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Acknowledgment of Multi-Currency Account Addition

Dear [Customer Name],

We are writing to formally acknowledge the successful addition of a new currency sub-account to your existing profile. As per your request, the following currency has been activated:

- **Account Holder:** [Name]
- **Primary Account Number:** [Main Account Number]
- **New Currency Added:** [Currency Type, e.g., EUR, GBP, JPY]
- **New Sub-Account Number:** [Sub-Account Number]
- **Effective Date:** [Date]

You can now send, receive, and hold balances in [Currency Type] through your online banking portal or mobile application. Please note that applicable exchange rates and international transfer fees will apply to cross-currency transactions as per our standard fee schedule.

If you did not authorize this change or if you notice any discrepancies in the account details listed above, please contact our customer support team immediately at [Phone Number] or [Email Address].

Thank you for choosing [Bank/Institution Name].

Sincerely,

[Staff Name/Department]

[Bank/Institution Name]