

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Approval of Multi-Currency Account Addition

Dear [Customer Name],

We are pleased to inform you that your request to add multi-currency capabilities to your existing account [Account Number] has been approved.

The following currency sub-accounts are now active and ready for use:

- [Currency 1, e.g., USD]
- [Currency 2, e.g., EUR]
- [Currency 3, e.g., GBP]

You can now receive, hold, and send payments in these currencies directly through your online banking portal. Please note that standard exchange rates and transaction fees apply to all conversions.

If you have any questions regarding your new account features, please contact your relationship manager or our customer support team at [Phone Number].

Thank you for choosing [Bank/Institution Name].

Sincerely,

[Sender Name]

[Title]

[Bank/Institution Name]