

[Bank/Institution Name]
[Department Name]
[Address Line 1]
[City, State, Zip Code]
[Date]

[Customer Name]
[Customer Address Line 1]
[City, State, Zip Code]

Subject: Confirmation of Multi-Currency Account Addition

Dear [Customer Name],

We are writing to confirm that we have successfully added new currency capabilities to your existing account profile. Your multi-currency feature is now active and ready for use.

The following currency sub-accounts have been activated:

- [Currency Type 1, e.g., USD] - Account Number: [Account Number]
- [Currency Type 2, e.g., EUR] - Account Number: [Account Number]
- [Currency Type 3, e.g., GBP] - Account Number: [Account Number]

With these additions, you can now receive, hold, and send payments in the currencies listed above. Please note that exchange rates for conversions will be applied at the time of the transaction based on the prevailing market rate.

You can manage these accounts and view your balances through your online banking portal or our mobile application.

If you did not request this addition or if you have any questions regarding your new account features, please contact our customer service team immediately at [Phone Number] or [Email Address].

Thank you for choosing [Bank/Institution Name].

Sincerely,

[Sender Name/Signature]
[Job Title]
[Bank/Institution Name]