

To,
The Branch Manager,
[Name of the Bank/Pension Office],
[Branch Name/Address].

Subject: Request for Addition of Nominee to Pension Account No: [Your Account Number]

Dear Sir/Madam,

I, [Your Full Name], hold a pension account with your branch under the account number mentioned above. I am writing this letter to formally request the addition of a nominee to my pension account.

The details of the nominee are provided below:

- **Nominee Name:** [Nominee's Full Name]
- **Relationship with Applicant:** [Relationship, e.g., Spouse, Son, Daughter]
- **Date of Birth:** [Nominee's Date of Birth]
- **Aadhar Number (Optional):** [Nominee's Aadhar Number]
- **Address:** [Nominee's Current Address]

I have attached a self-attested copy of my identity proof and the identity proof of the nominee for your records. I request you to update your records and provide me with a confirmation once the nomination has been processed.

Thanking you,

Yours sincerely,

[Your Signature]

[Your Full Name]

[Your Contact Number]

[Your Current Address]

Date: [Current Date]