

To,
The Branch Manager / Relationship Manager,
[Wealth Management Company Name],
[Branch Address],
[City, State, Zip Code]

Subject: Request for Modification of Nomination

Date: [Current Date]

Dear Sir/Madam,

I, [Your Full Name], holding the following account/portfolio with your firm, wish to update the nomination details associated with my investments.

Account Details:

Account Number / Portfolio ID: [Your Account Number]

Customer ID: [Your Customer ID]

I hereby request to cancel the existing nomination and register the following individual(s) as my new nominee(s):

New Nominee Details:

Full Name: [Nominee Name]

Relationship with Applicant: [e.g., Spouse, Child, Parent]

Date of Birth: [Nominee DOB]

Address: [Nominee Address]

Allocation Percentage: [e.g., 100%]

Guardian Details (If Nominee is a Minor):

Guardian Name: [Guardian Name]

Relationship to Minor: [Relationship]

I have attached a self-attested copy of my ID proof and the ID proof of the new nominee for your records. Please update your records and provide me with a confirmation once the modification is complete.

Thank you for your prompt assistance.

Yours sincerely,

[Signature]

[Your Full Name]

[Your Phone Number]

[Your Email Address]