

Dear [Client Name],

Welcome to [Company Name]! We are excited to have you with us. This letter contains important information regarding your new renters insurance policy and how to manage your account online.

1. Your Client Portal Access

You can now manage your policy through our secure online portal. Use the link below to register your account and set up your password:

Portal Link: [Link to Portal]

Username/Email: [Client Email Address]

Through the portal, you can:

- View and download your policy documents.
- Make payments and view billing history.
- Submit and track claims.
- Update your contact information.

2. Your Renters Insurance Policy

Your policy is now active. Below are your basic coverage details:

- **Policy Number:** [Policy Number]
- **Effective Date:** [Start Date]
- **Personal Property Coverage:** \$[Amount]
- **Personal Liability Coverage:** \$[Amount]

Please log in to the portal to review your full Policy Declaration page for a complete list of coverages and exclusions.

3. Support

If you have any questions or need assistance with your portal login, please contact our support team:

Phone: [Phone Number]

Email: [Support Email Address]

Thank you for choosing [Company Name].

Sincerely,

[Your Name/Company Name]