[Date]

[Client Name]
[Client Title]
[Company Name]
[Address Line 1]
[Address Line 2]

RE: Advisory on Enhanced Due Diligence (EDD) Strategy for [Project/Entity Name]

Dear [Client Name],

Pursuant to our engagement, this letter outlines the recommended Enhanced Due Diligence (EDD) strategy regarding [Entity/Individual Name]. This strategy is designed to mitigate regulatory, financial, and reputational risks associated with high-risk jurisdictions or complex ownership structures.

1. Risk Assessment Overview
Based on our preliminary screening, the following risk factors have been identified:

- [Risk Factor 1, e.g., PEP Status]
- [Risk Factor 2, e.g., Sanctions Nexus]
- [Risk Factor 3, e.g., Adverse Media]

2. Proposed Scope of Investigation
To address these risks, we recommend the following strategic actions:

- **Ultimate Beneficial Ownership (UBO) Verification:** Identifying all natural persons with a 10% or greater interest.
- **Source of Wealth (SoW) and Source of Funds (SoF):** Corroborating the origins of the subject's net worth through independent documentation.
- **On-Site Intelligence:** Engaging local investigators for site visits and discrete interviews in [Location].
- **Litigation and Regulatory Filings:** A deep-dive search into civil, criminal, and bankruptcy records across relevant jurisdictions.

3. Reporting and Timeline
The findings will be delivered in a comprehensive EDD Report, categorizing risks as High, Medium, or Low. We anticipate completion of this phase by [Date].

4. Recommendations for Compliance
Until the EDD report is finalized, we advise [Client Company] to:

- Limit transaction thresholds for the subject.
- Refrain from final contract execution.
- Maintain a log of all communications for regulatory audit trails.

Please confirm your approval of this strategy so we may proceed with the formal investigation.

Sincerely,

[Your Name]
[Your Title]
[Your Firm Name]