

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Preliminary Refinancing Feasibility Assessment - [Property Address]

Dear [Client Name],

We have completed a preliminary assessment of your request to refinance the mortgage on the property located at [Property Address]. Based on the initial information provided, we have evaluated the feasibility of this transaction.

Assessment Summary:

- **Estimated Property Value:** [Amount]
- **Current Loan Balance:** [Amount]
- **Estimated New Interest Rate:** [Percentage]%
- **Projected Monthly Savings:** [Amount]
- **Estimated Closing Costs:** [Amount]

Preliminary Determination: [Feasible / Not Feasible / Requires Further Documentation]

Next Steps:

To proceed with a formal application and lock in the proposed terms, please provide the following documents:

- Recent pay stubs (last 30 days)
- Tax returns (last 2 years)
- Most recent bank statements
- Current mortgage statement

Please note that this is a preliminary assessment and does not constitute a formal loan commitment or guarantee of interest rate. Final approval is subject to a full credit review, professional appraisal, and underwriting guidelines.

We will contact you shortly to discuss these results in detail. If you have any questions in the meantime, please reach out to [Contact Name] at [Phone Number].

Sincerely,

[Your Name]

[Your Title]

[Company Name]