[Date]

[Client Name]
[Client Title]
[Institution Name]
[Address]

Subject: Advisory Regarding Foreign Exchange Market Volatility

Dear [Client Name],

We are writing to provide an institutional update regarding recent heightened volatility in the foreign exchange (FX) markets. Our analysis indicates significant price fluctuations across major and emerging market currency pairs, driven by [mention key driver, e.g., central bank policy shifts / geopolitical events].

As part of our commitment to your institution's risk management strategy, we recommend a review of your current FX exposure. Increased volatility may impact your bottom line, valuation of overseas assets, and international payment obligations.

Our Institutional Advisory Team is available to discuss the following risk mitigation strategies:

- Forward Contracts to lock in current exchange rates for future obligations.
- Currency Options to provide protection against downside risk while allowing for upside participation.
- Dynamic Hedging strategies tailored to your institution's specific risk tolerance and liquidity requirements.

Your Relationship Manager will contact you shortly to arrange a briefing on market conditions and to review your existing hedging mandates. Should you require immediate assistance, please contact the Global Markets Desk directly.

Sincerely,

[Your Name]
[Your Title]
[Department Name]
[Bank Name]

Disclaimer: This letter is for informational purposes only and does not constitute financial advice or a commitment to transact. FX trading involves substantial risk.