

[Sender's Institution Name]
[Department Name]
[Address Line 1]
[City, Country, Post Code]
[Date]

[Recipient's Name/Officer Name]
[Financial Institution Name]
[Address Line 1]
[City, Country, Post Code]

Subject: Advisory Regarding Tax Exemption Status for Global Correspondent Banking Operations

Dear [Recipient Name/Global Custody Department],

This letter serves as formal advisory regarding the tax exemption status of [Sender's Institution Name] in relation to our correspondent banking relationship and international financial transactions.

Based on current international tax treaties and the specific nature of our institutional status, we hereby assert that [Sender's Institution Name] is eligible for tax exemptions on the following categories of income:

- Interest income derived from clearing accounts and overnight deposits.
- Dividend payments on securities held within our correspondent custody accounts.
- Capital gains derived from the disposal of eligible financial instruments.
- Cross-border service fees related to interbank transfers.

Supporting Documentation:

To support this claim, we have attached the following documentation:

- Valid Certificate of Tax Residency (Form [Insert Form Number, e.g., W-8BEN-E or 6166]).
- Tax Exemption Certificate issued by [Local Tax Authority Name].
- Legal opinion confirming eligibility under the [Country A] and [Country B] Double Taxation Agreement (DTA).

We request that [Recipient's Financial Institution] apply the reduced withholding tax rates or full exemptions as applicable under the relevant treaties immediately upon receipt of this advisory. Please confirm that your systems have been updated to reflect our tax-exempt status to prevent erroneous tax deductions.

Should there be any change in our tax status or corporate structure that impacts this advisory, we undertake to notify you within [Number] business days.

Please acknowledge receipt of this letter and the attached documentation.

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title/Position]

[Contact Information/Email]