

[Company Name]
[Address Line 1]
[City, State, Zip Code]
[Date]

To the Board of Directors and Executive Management,

Subject: IT and Cybersecurity IPO Readiness Advisory

As [Company Name] prepares for its transition to a public entity, it is imperative to evaluate the maturity of the Information Technology (IT) and Cybersecurity infrastructure. Public markets demand rigorous compliance, data integrity, and risk mitigation strategies that exceed private company standards.

Our advisory assessment focuses on the following key pillars of IPO readiness:

1. Internal Controls and SOX Compliance

Establishment of IT General Controls (ITGC) including access management, change management, and system development life cycle (SDLC) documentation to satisfy Sarbanes-Oxley (SOX) requirements.

2. Cybersecurity Governance and Disclosure

Formalization of cybersecurity risk management frameworks. Ensuring the ability to meet SEC disclosure requirements regarding material cyber incidents and board-level oversight of digital risks.

3. Data Privacy and Regulatory Compliance

Validation of data handling practices to ensure compliance with global regulations (such as GDPR, CCPA, or HIPAA) and the protection of intellectual property.

4. Infrastructure Scalability and Business Continuity

Verification that current IT systems can support increased transactional volume and that robust Disaster Recovery (DR) and Business Continuity Plans (BCP) are tested and documented.

5. Third-Party Risk Management

Review of vendor management programs to ensure that cloud service providers and critical partners meet the security standards required of a public corporation.

We recommend an immediate gap analysis to identify deficiencies and prioritize remediation efforts ahead of the filing process. Please find the attached preliminary roadmap for the proposed evaluation timeline.

Sincerely,

[Your Name/Consultant Name]
[Title]
[Organization/Advisory Firm]