[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Asset Transfer and Final Liquidation Advisory

Dear [Recipient Name],

This letter serves as formal notification regarding the commencement of the final liquidation process for [Entity/Estate Name]. In accordance with the dissolution plan, we are initiating the transfer of remaining assets to the designated beneficiaries and closing all active accounts.

Asset Transfer Details:

- **Asset Description:** [Description of Asset, e.g., Cash, Securities, Real Estate]
- **Transfer Method:** [e.g., Wire Transfer, Physical Deed, Journal Entry]
- **Estimated Completion Date:** [Date]

Liquidation Actions Taken:

1. Settlement of all outstanding liabilities and creditor claims.
2. Sale or conversion of non-liquid holdings into distributable capital.
3. Preparation of final tax filings and administrative clearances.

Upon the completion of this transfer, the liquidation of [Entity/Estate Name] will be considered final. No further distributions or claims will be processed following the issuance of the final accounting statement attached to this letter.

Please review the enclosed documents and acknowledge receipt by signing and returning the attached "Confirmation of Transfer" form by [Deadline Date].

Should you have any questions regarding the valuation or the mechanics of this transfer, please contact [Contact Name] at [Phone Number/Email].

Sincerely,

[Signature]
[Your Name]
[Your Title/Capacity, e.g., Liquidator, Executor, Trustee]

Enclosures: [List Enclosures, e.g., Final Accounting Statement, Receipt Form]