

Date: [Insert Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Audit Confirmation of Vehicle Financing Loan - Account Number: [Insert Account Number]

Dear [Customer Name],

In connection with a routine audit of our financial records, please confirm the accuracy of the following information regarding your vehicle financing loan as of [Audit Cut-off Date]:

- **Vehicle Make/Model:** [Insert Vehicle Details]
- **Vehicle Identification Number (VIN):** [Insert VIN]
- **Original Loan Amount:** \$[Insert Amount]
- **Loan Start Date:** [Insert Date]
- **Current Outstanding Balance:** \$[Insert Amount]
- **Interest Rate:** [Insert %]
- **Monthly Payment Amount:** \$[Insert Amount]
- **Next Payment Due Date:** [Insert Date]

If the information above agrees with your records, please sign this letter in the space provided below and return it directly to our auditors at [Auditor Name/Address/Email].

If the information is incorrect, please provide details of any differences in the "Discrepancy" section below.

This request is for audit purposes only and is not a request for payment.

Sincerely,

[Name of Authorized Signatory]
[Title]
[Financial Institution Name]

Customer Confirmation

- () The details listed above are correct.
- () The details listed above are incorrect (Please explain below):

Discrepancy: _____

Signature: _____

Date: _____