

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Audit Confirmation of Savings Deposit Account

Dear [Customer Name],

In connection with an audit of our financial statements, please verify the balance of your savings account as of [Audit Date]. Our records indicate the following information:

- **Account Number:** [Account Number]
- **Account Type:** Savings Deposit
- **Balance:** [Currency Symbol][Amount]

Please compare the balance above with your records. If the amount is correct, please sign in the space provided below. If the amount is incorrect, please provide details regarding the difference.

Please return this confirmation directly to our auditors:

[Audit Firm Name]
[Audit Firm Address]
[Email/Contact Information]

This is not a request for payment, nor is it a statement of your total indebtedness.

Sincerely,

[Bank Name]
[Authorized Signature]

Customer Confirmation:

() The balance reported above is correct.

() The balance reported above is incorrect for the following reasons:

Signature: _____

Date: _____