

[Company Letterhead]

[Date]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Re: Audit Confirmation - Pending Litigation and Legal Claims

To Whom It May Concern,

In connection with an audit of our financial statements, please provide directly to our auditors, [Auditor Name], at [Auditor Address], information regarding any pending or threatened litigation, claims, and assessments involving our company that your legal department or relevant officers are aware of.

Please include information regarding the following for the period ending [Audit Period End Date]:

- A description of the nature of the matter.
- The progress of the case to date.
- How management is responding or intends to respond to the claim.
- An evaluation of the likelihood of an unfavorable outcome (e.g., probable, reasonably possible, or remote).
- An estimate of the amount or range of potential loss.

Please also identify any unasserted claims and assessments that you consider to be probable of assertion and which, if asserted, would have at least a reasonable possibility of an unfavorable outcome.

Your response should include matters that existed at [Audit Period End Date] and through the date of your reply.

Sincerely,

[Authorized Signature]

[Name and Title]

[Company Name]