

[Date]

[Financial Institution Name]
[Audit/Compliance Department]
[Street Address]
[City, State, Zip Code]

Subject: Audit Confirmation - Equipment Financing Line of Credit

To Whom It May Concern,

In connection with an audit of our financial statements, please provide our auditors, [Auditing Firm Name], with the following information regarding our Equipment Financing Line of Credit as of [Audit Cut-off Date]:

- The total credit limit of the line.
- The outstanding principal balance as of the date mentioned above.
- The current interest rate and payment terms.
- A list of specific equipment or assets currently held as collateral.
- The expiration or renewal date of the credit line.
- Any instances of default or non-compliance with loan covenants.

Please send the requested information directly to our auditors at the following address:

[Auditing Firm Name]
Attn: [Auditor Name/Engagement Team]
[Auditor Street Address]
[Auditor City, State, Zip Code]
[Auditor Email Address]

Your prompt attention to this request is appreciated. Thank you for your cooperation.

Sincerely,

[Authorized Signature]
[Printed Name]
[Title/Position]
[Company Name]
[Account Number]