

Date: [Insert Date]

To: [Name of Financial Institution/Bank]

Address: [Insert Bank Address]

Attention: [Insert Contact Person/Department]

Subject: Audit Confirmation of Customs Guarantee / Bond

Dear Sir/Madam,

For the purpose of our annual audit for the period ending [Insert Audit Period End Date], please provide our auditors, [Name of Audit Firm], with the details regarding the following Customs Guarantee(s) / Bond(s) issued by your institution on our behalf:

- **Guarantee Reference Number:** [Insert Number]
- **Beneficiary:** [Insert Customs Authority Name]
- **Facility Type:** [e.g., General Term Bond / Duty Deferment Guarantee]
- **Current Limit/Amount:** [Insert Currency and Amount]
- **Expiry Date:** [Insert Date or "Open-ended"]

Please confirm the following information as of the date mentioned above:

1. The total outstanding liability or exposure under the guarantee.
2. The nature and value of any collateral or security held by your institution against this guarantee.
3. Any commissions, fees, or interest accrued but unpaid at the reporting date.
4. Whether the guarantee is currently in good standing or if any claims have been lodged by the Customs Authority.

Please send your response directly to our auditors at the following address:

[Audit Firm Name]

[Audit Firm Address]

[Email Address for Digital Response]

Yours faithfully,

[Signature]

[Name of Authorized Signatory]

[Job Title]

[Company Name]