

[Date]

[Bank Name - Agent Bank]

[Department Name]

[Address Line 1]

[Address Line 2]

Dear Sir/Madam,

RE: AUDIT CONFIRMATION - SYNDICATED BANK GUARANTEE FACILITY

In connection with the audit of our financial statements, please confirm directly to our auditors, [Auditor Name], the details of the syndicated bank guarantee facility held with your institution as of [Audit Date].

As the Lead/Agent Bank, please provide the following information regarding Facility Reference: [Reference Number]:

- **Guarantee Reference Number:** [Reference Number]
- **Total Facility Limit:** [Amount and Currency]
- **Total Amount Outstanding/Utilized:** [Amount and Currency]
- **List of Participant Banks:** [List names and respective participation shares/amounts]
- **Expiry Date:** [Date]
- **Beneficiary Name:** [Name of Beneficiary]
- **Purpose of Guarantee:** [e.g., Performance, Financial, Bid Bond]
- **Collateral/Security:** [Details of assets pledged or charges held]

Please also state if there are any known defaults, arrears, or disputes regarding this facility as of the date mentioned above.

Please send the completed confirmation directly to:

[Auditor Name]

[Auditor Address]

[Auditor Email]

Yours faithfully,

[Authorized Signature]

[Name and Title]

[Company Name]