

Date: [Insert Date]

To:

[Bank Name of Counterparty]
[Department/Audit Department]
[Address]
[City, Country]

Subject: Audit Confirmation of Foreign Exchange Contracts

Dear Sir/Madam,

In connection with the audit of our financial statements, please confirm directly to our auditors, [Auditor Name], the details of all outstanding foreign exchange contracts between our institution and yours as of the close of business on [Audit Date].

According to our records, the following contracts were outstanding:

Reference No.	Trade Date	Value Date	Currency Bought	Amount Bought	Currency Sold	Amount Sold	Forward Rate
[Ref 001]	[Date]	[Date]	[CCY]	[Amount]	[CCY]	[Amount]	[Rate]

Please also confirm if there are any collateral arrangements, margins, or other netting agreements associated with these contracts.

If the above information is correct, please sign in the space provided below and return this letter directly to our auditors at:

[Auditor Address]
[Auditor Email/Contact]

If the information is incorrect, please provide details of any differences or additional outstanding contracts not listed above.

Yours faithfully,

[Authorized Signature]
[Name and Title]
[Your Institution Name]

Confirmation:

The above information is correct as of [Audit Date], subject to the following exceptions (if any):

Signed: _____ Date: _____

Name: [Name]

Position: [Position]

Bank: [Counterparty Bank Name]