

Date: [Insert Date]

To:

[Bank/Counterparty Name]

[Department Name]

[Address]

[City, State, Zip Code]

Subject: Audit Confirmation of Foreign Exchange Contracts

Dear Sir/Madam,

In connection with the audit of our financial statements, please confirm directly to our auditors, [Auditor Name], the details of all outstanding foreign exchange contracts held with your institution as of the close of business on [Audit Cut-off Date].

For each outstanding contract, please provide the following information:

- Contract Reference Number
- Trade Date and Value/Maturity Date
- Buy Currency and Amount
- Sell Currency and Amount
- Contracted Exchange Rate
- Unrealized Gain or Loss (Mark-to-Market value) as of [Date]

Additionally, please confirm if there are any collateral arrangements, margin calls, or netting agreements currently in effect regarding these transactions.

Please send your response directly to:

[Auditor Name]

[Auditor Address]

[Auditor Email Address]

If there are no outstanding contracts at the specified date, please advise our auditors accordingly.

Yours faithfully,

[Authorized Signature]

[Name and Title]

[Company Name]