

[Company Letterhead]
[Date]

[Custodian Name]
[Custodian Address]
[City, State, Zip Code]

RE: AUDIT CONFIRMATION OF EQUITY SECURITIES HELD IN SAFE CUSTODY

Dear [Contact Name/Audit Department],

For the purposes of our annual audit for the fiscal year ended [Audit Date], please provide our auditors, [Auditor Name], with the following information regarding equity securities held by you in safe custody for the account of [Client/Company Name] as of the close of business on [Audit Date].

Please provide a detailed schedule including:

- Full description of the securities (Issuer and Class)
- Quantity or number of shares held
- Certificate numbers (if applicable) or electronic registration details
- Designation of the account in which they are held
- Details of any liens, pledges, or encumbrances affecting these securities

If any securities were in transit, pending settlement, or held by third parties on your behalf at that date, please provide specific details.

Please send your response directly to our auditors at:

[Auditor Name]
[Auditor Address]
[Auditor Email Address]

Your prompt attention to this request is appreciated.

Sincerely,

[Authorized Signature]
[Name and Title]
[Company Name]