

Subject: Request for Audit Confirmation of Physical Securities

Date: [Insert Date]

[Custodian Name]

[Custodian Address]

[City, State, Zip Code]

Dear [Contact Person Name/Account Manager],

In connection with the audit of our financial statements for the period ended [Audit Period End Date], please provide our auditors, [Audit Firm Name], with the following information regarding physical securities held by you for our account(s) listed below:

Account Number(s): [Insert Account Numbers]

Please provide a detailed schedule of all physical securities held in your custody as of the close of business on [Audit Period End Date], including:

- Full description of the security (Issuer, Type, Series)
- Certificate numbers
- Quantity or Face Value
- Registration details (in whose name the securities are registered)
- Any liens, pledges, or encumbrances on these securities

Please send the requested information directly to our auditors at the following address:

[Audit Firm Name]

[Auditor Address]

[Auditor Email Address]

Sincerely,

[Your Signature]

[Your Name]

[Your Title]

[Company Name]