

[Date]

[Lending Institution Name]  
[Collateral Department Address]  
[City, State, Zip Code]

**Subject: Audit Confirmation - Release of Pledged Assets**

To whom it may concern,

In connection with an audit of our financial statements, please provide our auditors, [Name of Audit Firm], with the following information regarding the release of pledged assets for the account(s) listed below:

**Account Holder Name:** [Company or Individual Name]  
**Account/Loan Number:** [Number]  
**Description of Asset(s):** [e.g., Marketable Securities, Cash Deposit, Property Title]

Please confirm the following details regarding the release of the pledge:

- The date on which the lien or pledge was formally released.
- The value or quantity of the assets released.
- That the institution no longer holds a security interest in these specific assets as of [Audit Cut-off Date].
- Any remaining balances or obligations related to this collateral arrangement.

Please send this information directly to our auditors at:

[Audit Firm Name]  
Attn: [Auditor Name/Department]  
[Auditor Address]  
[Auditor Email Address]

A return envelope is enclosed for your convenience. Your prompt attention to this request is appreciated.

Sincerely,

[Authorized Signature]  
[Print Name]  
[Title]