

Date: [Insert Date]

To:

[Recipient Name/Department]

[Organization Name]

[Organization Address]

Subject: Declaration of Primary Authorized Signatory

To Whom It May Concern,

I, [Name of Director/Owner/Partner], in my capacity as [Job Title] of [Company Name], a company incorporated under the laws of [Country/State] with registered office at [Company Address], do hereby solemnly affirm and declare that:

[Name of Authorized Signatory], holding the position of [Job Title], is hereby designated as the **Primary Authorized Signatory** for [Company Name].

The aforementioned individual is authorized to perform the following actions on behalf of the company:

- Sign contracts, agreements, and legally binding documents.
- Manage and operate corporate bank accounts and financial transactions.
- Represent the company in administrative and regulatory matters.
- [Insert additional specific powers if necessary].

The specimen signature of the Primary Authorized Signatory is provided below:

(Specimen Signature of [Name of Authorized Signatory])

This authorization shall remain in full force and effect until [Expiry Date] or until written notice of revocation is provided by the company.

I confirm that I have the necessary authority to grant this designation on behalf of [Company Name].

Sincerely,

[Signature]

Name: [Name of Declarant]

Title: [Title, e.g., CEO/Managing Director]

Company Seal/Stamp: