

[Your Company Name]
[Address Line 1]
[Address Line 2]

[Date]

[Lessor/Bank Name]
[Address Line 1]
[Address Line 2]

RE: AUDIT CONFIRMATION - LEASE LIABILITY AND INTEREST

Dear [Contact Person Name],

In connection with the audit of our financial statements, please confirm directly to our auditors, [Auditor Name], the details regarding our lease agreements as of [Balance Sheet Date].

According to our records, the following information pertains to our account(s):

- **Lease Agreement Number:** [Reference Number]
- **Original Lease Amount:** [Currency/Amount]
- **Lease Commencement Date:** [Date]
- **Lease Expiry Date:** [Date]
- **Outstanding Principal Balance:** [Currency/Amount]
- **Interest Rate (Implicit or Incremental Borrowing Rate):** [Percentage]%
- **Payment Frequency:** [Monthly/Quarterly/Annually]
- **Installment Amount:** [Currency/Amount]
- **Total Interest Paid during the year:** [Currency/Amount]
- **Arrears or Unpaid Charges (if any):** [Currency/Amount]

Please indicate below if the information provided is correct or provide details of any differences. Please sign and return this letter directly to our auditors at [Auditor Email/Address].

Yours faithfully,

[Authorized Signature]
[Name and Title]

CONFIRMATION BY LESSOR/LENDER:

- () The information above is correct.
- () The information above is incorrect (please provide details below or attach a statement).

Details of differences: _____

Signed: _____ Date: _____

Name/Title: _____ Stamp: _____