

[Company Letterhead]

[Date]

[Bank/Lender Name]

[Department Name]

[Address]

[City, State, Zip Code]

Subject: Audit Confirmation - Syndicated Lease Finance Facility

Dear [Contact Person Name],

In connection with the audit of our financial statements, please provide directly to our auditors, [Auditor Name], at [Auditor Address/Email], the following information regarding our syndicated lease finance facility as of [Audit Cut-off Date].

Please confirm the details of the following facility:

- **Facility Reference Number:** [Reference Number]
- **Total Commitment Amount:** [Amount/Currency]
- **Current Outstanding Balance:** [Amount/Currency]
- **Lease Term:** [Start Date] to [End Date]
- **Interest/Lease Rate:** [Rate, e.g., LIBOR/SOFR + Margin]
- **Payment Schedule:** [Monthly/Quarterly]
- **Next Payment Due Date:** [Date]
- **Accrued Interest/Finance Charges:** [Amount]
- **Collateral/Security Held:** [Description of Assets]

Furthermore, please indicate if there are any defaults, breaches of covenants, or any other contingent liabilities related to this syndicated arrangement.

Please send the completed confirmation to:

[Auditor Name]

Attn: [Audit Manager/Partner]

[Auditor Email/Physical Address]

Your prompt attention to this request is appreciated.

Sincerely,

[Authorized Signature]

[Printed Name]

[Title]

[Company Name]